

Industry Symposia Manual

Dear Sponsors,

We are happy to present you with the Industry Symposia Manual for **the Micronutrient Forum 7th Global Conference**, which will take place **28 September - 1 October 2026 at Kempinski Hotel Gold Coast City in Accra, Ghana.**

This manual covers important information and is designed to assist you in preparing for your Industry Symposium. We trust that you will find it helpful and suggest that you read all the information presented. It will take you very little time now and could save you a great deal of time later.

Please forward this manual to everyone who is working on this project with you.

Please do not hesitate to contact us for further information or assistance.

We look forward to welcoming you to Ghana and wish you a successful and fruitful meeting!

Venue Address:

Kempinski Hotel Gold Coast City, Accra, Ghana

Ministries PMB, 66 Gamel Abdul Nasser Avenue, Accra, PMB 66, Ghana

kempinski.com/en/hotel-gold-coast-city

Anna Toloeva

Exhibition & Industry Coordinator



E: aapostolova@kenes.com | M: +359 889333347



[Exhibitors and Supporters Portal](#)

The Portal enables Exhibitors and Supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)
- Submit a list of individual names for badges based on the number of badges specified in your sponsorship contract
- Order extra exhibitor badges
- Submit booth drawing (applicable for “Space Only” booths)
- Submit lettering for Fascia sign (applicable for “Shell Scheme” booths)
- Submit other deliverables as per the sponsorship contract

Link to access the Portal <https://exhibitorportal.kenes.com>

Login details to access the Portal have been sent to the company representative who signed the contract.

Kindly keep the Exhibitor’s Portal link together with your login information on hand for future reference.

Notes:

- Each company received a single user account and a password. These credentials were sent to the primary contact listed in our system (usually the person who signed the contract). This individual is responsible for sharing the login information with any authorized team members or third parties who require access to the portal.
- The contract holder will be charged with any purchase made by their employee, stand builder, or agency, unless requested otherwise in writing.
- Access to all Portal services will be available only after submission of your company logo and profile.
- Please note that access to the portal allows the user to see information from previous transactions made by your company with Kenes Group.
- Only deliverables indicated in your contract should be submitted. Items that are not included in your contract will not be processed.

[Industry – Key Dates & Deadlines](#)

Action Item (Please refer to your signed contract)	Deadline	Contact Person
Staff Hotel Reservation	As soon as possible.	Milena Nedyalkova at mnedyalkova@kenes.com https://hotels.kenes.com/congress/MNF2626
Payment of Invoice Balance	Must be received in full one week before the Meeting	Pazit Hochmitz phochmitz@kenes.com

Symposium Final Program	As soon as possible and no later than Monday, 31 August, 2026	
Promotional E-mail Blast (pre and post)	2 weeks before the scheduled date	
Joint E-mail Blast	2 weeks before the scheduled date	Please send by email to Industry Manager Anna Toloeva at aapostolova@kenes.com
Text for Push Notifications for Mobile app	Monday, 31 August, 2026	
Mobile app adverts	Monday, 31 August, 2026	
Badge Scanner/Lead Retrieval System	Thursday, 10 September, 2026	To reserve your Scanners, please refer to the online Exhibitor's Portal.
AV- scheduling Tech rehearsal, placing orders for extra AV for the Sponsored Symposia and AV for Meeting rooms ONSITE	Monday, 31 August, 2026	Mike Perchig nest@nest-av.com
Symposium Stage set up changes and Meeting room Set up changes	Monday, 31 August, 2026	Anna Toloeva aapostolova@kenes.com
Placing orders for Voting/ 'Ask the Speaker' and other Technology Products and Services	As early as possible, preferably before Monday, 31 August, 2026	Alix Mckee amckee@kenes.com
Catering Services	Sunday, 13 September, 2026	Kempinski Hotel Gold Coast City Accra Favour Chimezie Email: favour.chimezie@kempinski.com
Freight Handling & Customs Clearance Agent	As soon as possible	DSV Email: lorena.perdomo@dsv.com Name: Lorena Perdomo Please contact DSV for a tailored proposal.

[Industry Symposia Timeline](#)

**Please take in mind the punctuality for starting and finishing times, as the time for each session is limited.*

Timetable and halls are subject to change. The most updated timetable is published on the [Meeting website](#).

Important information:

- In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the **Industry Coordinator, Anna Toloeva** at: aapostolova@kenes.com
- We recommend arriving early to **set up the hall** prior to the start of your session. A member of the Kenes Operational team will be available onsite should you need any assistance.
- **Handouts** are allowed to be distributed at the entrance to the Session Hall; however, it is **NOT** permitted to place material on the seats inside the hall.
- Printed tent cards placed on the head table are allowed and should be produced and provided by the supporter.
- We ask presenters to follow the time schedule precisely in order for the day's events to run smoothly. The **updated scientific program** can be found on the [MNF 2026 Meeting website](#)

[Industry Sessions Agenda Format and Deadline](#)

Deadline: as early as possible and no later than Monday, 31 August, 2026.

The proposed program should include:

- Session Title (up to 110 characters including spaces)
- Session Description (up to 200 words, you can also include hyperlinks inside of it)
- Speaker Presentations Titles
- Timing - duration of each speaker presentation and full timing of the agenda
- Speaker/Moderator Full Name
- Speaker/ Moderator Country
- Speaker/ Moderator E-mail
- Speaker/ Moderator Affiliation
- Speaker/ Moderator Bio and Photo (please see specs below)

Please see below specs for Speaker Bio and Photo.

- Speaker **Bio** - up to 200
- Speaker **Photo** - 180×240 px, JPG Format

In case of changes to your symposium title or program *after submission*, please update the Industry Coordinator: **Anna Toloeva** at aapostolova@kenes.com

[Industry Speakers Expenses](#)

MNF 2026 will not cover Industry session(s) speaker expenses.

As indicated in the sponsorship agreement, the supporting company, in addition to the support fee,

must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Sponsored Symposium speakers have already been invited by MNF.

Catering For Sponsored Sessions

- Catering is **exclusive** to **Kempinski Hotel Gold Coast City** and should be ordered in advance.
- **Food and drinks** are allowed to be taken into the symposium halls.
- Supporters who wish to order **any Catering for their symposium or any food and beverages for their meeting/hospitality room** are welcome to do so directly with **Kempinski Hotel Gold Coast City**. Kindly contact favour.chimezie@kempinski.com if you are interested.
- **Deadline: Sunday, 13 September 2026**
Orders received after the deadline will incur rush fees, subject to item availability
- **Catering setup:** Catering can be placed either inside or outside the hall; however, due to short turnaround times between sessions, catering outside the hall is recommended. In such cases, sponsors are advised to include ropes and poles in their catering order to ensure smooth flow and better organization. Ropes and poles can be ordered together with the catering. Please let us know in advance your preferred Catering setup.
- If you are considering having catering during the symposium, please note that additional charges will be applied for cleaning the hall immediately following the session.
- Please take into consideration that lunch and refreshments will be served in the Exhibition Hall according to the Conference timetable ([click here](#) for the most up-to-date timetable).
- If you are planning to offer catering together with the symposium, it is recommended to indicate this in all publications (as long as it is in line with the supporter's internal compliance policy).

Symposia Session Halls Onsite

Hall Name	LEVEL	Hall Capacity	Hall Layout
Parallel 2/Adlon 1	Ground Level	250	Theatre
Parallel 3/Adlon 2	Ground Level	250	Theatre
Parallel 4/Adlon 3	Ground Level	250	Theatre
Parallel 5/Capitol	Level 1	200	Theatre
Parallel 6/Stafford	Level 2	60	Theatre

Parallel 2	Adlon Ballroom 1	No head table, up to 4 armchairs, lectern
Parallel 3	Adlon Ballroom 2	No head table, up to 6 armchairs, digital lectern

Parallel 4	Adlon Ballroom 3	No head table, up to 4 armchairs, lectern
Parallel 5	Capitol Meeting Room	No head table, up to 3 armchairs, lectern
Parallel 6	Stafford Meeting Room	No head table, up to 3 armchairs, lectern

Speaker Lectern in Adlon 1, Adlon 3, Capitol and Stafford

- Vertical 40" Plasma screen in front of the lectern, facing the audience, projecting a PPT with the name of the speaker.
- Lectern will be branded digitally at no extra cost.
- The "virtual" banner can include the title of the Symposium and the name and logo of the Sponsor
- Self-branding is not permitted
- Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (email: nest@nest-av.com), to design the images according to the required resolution.

Digital Lectern in Adlon 2

- The default stage setting includes 1 digital speaker lectern, 6 soft chairs
- The head table will be branded with the general conference branding.
- Self-branding of the head table is not permitted
- Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (email: nest@nest-av.com), to design the images according to the required resolution

[Location and Layout](#)

Please [click here](#) to access the **Floorplan of Kempinski Hotel Gold Coast City.**

[Audio-Visual Equipment](#)

Hall Adlon 2

- LED screen on a riser, image of H4xW11 meters approx.
- Data/Video control system, including a seamless Data/Video switcher and all necessary cabling (opening picture-in-picture "windows" and adding titles of the speakers on the screen, etc. - see photo below).
- Video camera, to capture the face of the speaker at the lectern for live closed-circuit projection during presentations.
- 50" Confidence monitor in front of the head table, showing the same PowerPoint & Video images as projected in the large picture-in-picture "window" on the central screen.
- Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control desk.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.

- Designed lectern with a Portrait 40" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see sample photo below).
- Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including wired microphones for the head table, lectern and Questions & Answers with stands (floor/table), 5 wireless headset microphones and connection to sound from computers (mini PL plug) at the lectern.
- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- Colorful Lighting along the wall behind the screens and stage.
- 4 x AV technicians to operate the above-mentioned systems.



For demonstration only (taken in another Venue)

For Sponsors' Symposia being held in this Hall, the company's "virtual" banner on the PIP Panoramic screen and in front of the lectern will be projected.

Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The "virtual" banner can include the title of the Symposium and the name and logo of the Sponsor.

Hall Adlon 1 and Hall Adlon 3

- LED screen on a riser, image of H2.5xW4 meters approx.
- 42" Confidence monitor in front of the head table, showing the same PowerPoint image as projected on the main screen.
- Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control desk.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including wired microphones for the

head table, lectern and Questions & Answers with stands (floor/table), 5 wireless headset microphones and connection to sound from computers (mini PL plug) at the lectern.

- Audio monitors for the lectern and the head table.
- Lighting system, illuminating the lectern and the head table.
- 2 x AV technicians to operate the above-mentioned systems.

Hall Capitol

- Central set of 3000 a.l. Projector / H1.7 x W3 meters front Projection screen.
- 2 x Delay 65" monitors halfway along the lateral walls, showing the same PowerPoint image as projected on the main screen
- 24" Confidence monitor on the head table, showing the same PowerPoint image as projected on the main screen.
- Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control desk.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).
- P.A. (sound) system, which covers the hall and the stage, including wired microphones for the head table, lectern and Questions & Answers with stands (floor/table), 5 wireless headset microphones and connection to sound from computers (mini PL plug) at the lectern.
- Lighting system, illuminating the lectern and the head table.
- 2 x AV technicians to operate the above-mentioned systems.

Hall Stafford

- Central set of 3000 a.l. Projector / H1.4 x W2.2 meters front Projection screen.
- 2 x Delay 65" monitors halfway along the lateral walls, showing the same PowerPoint image as projected on the main screen
- 24" Confidence monitor on the head table, showing the same PowerPoint image as projected on the main screen.
- Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control desk.
- Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card - located at the lectern and networked to the Speakers' Ready Room.
- Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).
- A. (sound) system, which covers the hall and the stage, including wired microphones for the head table, lectern and Questions & Answers with stands (floor/table), 5 wireless headset microphones and connection to sound from computers (mini PL plug) at the lectern.
- Lighting system, illuminating the lectern and the head table.
- 2 x AV technicians to operate the above-mentioned systems.

[Technical Rehearsal](#)

We strongly recommend scheduling a technical rehearsal in the hall itself and testing the Presentations during that rehearsal. Please make arrangements directly with the Conference Audio Visual Coordinator, Mike Perchig at: nest@nest-av.com. A 20-minute technical rehearsal is offered free of charge; however, additional charges may apply, depending on hall availability, rehearsal requirements, and overtime of the technicians.

[Presentations Upload Onsite \(Speaker`s Ready Room\)](#)

If you are using a **PowerPoint presentation (or any other PC-based application)**, please note that you have to **deliver it on a USB Memory stick** to one of the technicians in the Speakers' Ready Room as soon as you arrive at the Venue in the morning, and **at least 1 hour before the start of the session**.

Online uploading of the presentations will also be possible (instructions to follow).

Please note that the Computers for the Presentations will be supplied with Office 2019 (at least), and the native ratio of the projection on the screens in the halls is 16:9.

If you include video clips in your PowerPoint presentation, be sure to test it with the technician in the Speakers' Ready Room at least 2 hours before the start of the session or as soon as you arrive at the venue in the morning. Please make sure to check it with the technician in the session hall where your lecture is taking place, during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session – even after checking it in the Speakers' Ready Room.

Important Note for Macintosh Users

To use MAC presentations on the PC compatible meeting computer, please note that you need to prepare it according to the instructions below, before taking it to the speaker's room:

- Convert it to PowerPoint or PDF.
- Use a common font, such as Arial, Times New Roman, Verdana, etc. (Special characters might be changed to a default font on a PowerPoint-based PC).
- Insert the images as JPG files (and not TIF, PNG, or PICT – these images will not be visible on a PowerPoint-based PC).

As previously mentioned, we strongly recommend scheduling a 20-minute technical rehearsal and testing the presentations during the rehearsal. Please plan directly with the Conference Audio Visual Coordinator.

[Promotional Items](#)

This section includes guidelines that will assist you in preparing promotional items related to your industry sessions; however, ***kindly refer only to the relevant items in accordance with your sponsorship agreement.***

1. Mobile App Push Notification

For supporters entitled to a push notification as per their signed contract, kindly submit the text **Monday, 31 August, 2026** to aapostolova@kenes.com according to the guidelines below:

- Message Title – Maximum **40 characters** including spaces
- Message body – Maximum **140 characters** including spaces
- Preferred date and exact local time, please coordinate with your industry coordinators
- *Note that the final schedule will be determined closer to the meeting, considering other push notifications.
- **Push notifications will be sent out during breaks in order not to disturb the participants who are inside the halls.**

2. Mobile App Advert

For Supporters sponsoring the App please send via email to aapostolova@kenes.com

Deadline: Monday, 31 August, 2026

File format: PNG or JPG (up to 800 kb)

Size: **780px x 1688px**

We recommend avoiding using small text, so the advert can be readable when displayed on a mobile screen.

3. Promotional Email Blast - Exclusive

Sponsors entitled to an Industry Mailshot as per their signed contract. Please [click here](#) for the design requirements. Please make sure to forward these guidelines to your web designer/programmer. Please upload the HTML version of your mailshot and other relevant files together in a zip folder and send us everything with the **subject line** to **Anna Toloeva** at aapostolova@kenes.com at least **2 working weeks before your scheduled date for send out of your mailshot.**

4. Post Meeting Email Blast - Exclusive

The exclusive e-mail blast will be sent out to pre-registered participants who have agreed to receive promotional material from supporters.

Please send the required file(s) to the Industry Coordinator, **Anna Toloeva**, at aapostolova@kenes.com and along with the **subject line**, **no later than 2 working weeks before your scheduled date for send out of your mailshot.**

The exact launch date of the joint e-mail blast will be advised closer to the Annual Meeting. It will be sent out to the preregistered participants who have agreed to receive promotional material from supporters.

Important notes for both Pre and Post meeting Mailshots:

- It is not allowed to use the society logo.
- The event's banner will be added to the webmail's header by Kenes.
- The "From" field will be "MNF 2026 Supporters".
- The exact launch date will be determined by Kenes in due course.
- The E-mail Blast will be sent out to the preregistered delegates who have agreed to receive promotional material from supporters.
- Content received after the deadline may be processed for an additional fee.

[Symposium Signage \(Optional\)](#)

Session supporters have the option to create signage promoting their symposium according to the guidelines below.

The session signage is optional and should be produced by the supporter.

Please make sure to follow the guidelines specified at the beginning of this section.

Session Hall Signage

1. Self-Standing Sign at the Entrance

- 1 x free-standing vertical sign can be placed at the entrance of the session hall 15 minutes prior to the session's published start time. Maximum dimensions: 85cm wide x 200cm high.

2. Stage Banners

- 1 x free-standing vertical sign to be placed on/next to the stage. Maximum dimensions: 150cm wide x 250cm high.
- 1 x horizontal sign placed in front the head table facing audience. For more information, please refer to Section: **Session Halls Onsite**.

Signage in the Exhibition Area

Self-Standing Sign

The Supporter is entitled to place 1 x free standing vertical sign (85cm wide x 200cm high) advertising the **Session on the day of the session only**. The sign may be placed in the *exhibition area* during exhibition opening hours. Please liaise onsite with the Industry Coordinator and Exhibition Manager regarding exact time and location.

[Miscellaneous Information](#)

Wi-Fi

MNF will provide free Wi-Fi access to all visitors, suitable for basic web browsing. Should you require an internet connection for your exhibition booth or meeting room, we would recommend ordering a wireless or wired connection, at an extra cost, to guarantee a high-quality service, inclusive of technical support.

For ordering Wired Connection and Dedicated Wi-Fi, **please contact the Industry Coordinator Anna Toloeva at aapostolova@kenes.com.**

Important notes:

- Please be advised that all WLAN networks will be created exclusively by the official Internet provider.
- The Organizers/Venue retain the right to shut down any WLAN networks created individually.
- Please be advised that creating a private Wi-Fi network at the booths or meeting rooms is not allowed.
- The Venue and the Organizers reserve the right to discontinue any activity that interferes with the hall Wi-Fi coverage.

If you have any questions related to the dedicated internet lines, **please contact the Industry Coordinator Anna Toloeva at aapostolova@kenes.com.**

Meeting Rooms / Hospitality Rooms / Side-Events Policy

To protect the integrity of the event programme, companies may not organise meetings or activities that compete with official sessions.

- No scientific symposia, lectures, educational events, or “meet-the-expert” style sessions may take place outside the event venue during the event dates.
- All industry sessions must take place within the event venue and must be formally booked through the Sales Team.
- Closed meetings and social events (invitation-only) are permitted only during outside the official blackout hours and must not clash with the event programme or Opening Ceremony.
- Internal staff meetings are permitted; however, if attended by event participants, they are also subject to the blackout policy and may not take place during programme hours.

The Society expects all partners to respect these guidelines so delegates can fully engage with the official event content.

Additional orders for Meeting Rooms / Hospitality Rooms / Side-Events Policy

Supporters interested in renting a meeting room during MNF26 should contact Industry Liaison & Sales, Mr. Cristobal Bozdogan at **cbozdogan@kenes.com**:

Supporters, who have rented a meeting room: please contact the Industry Coordinator **Anna Toloeva, at aapostolova@kenes.com** with your preferred setup for the room and how many participants are expected.

- **AV is not included in the price** and can be ordered from the Conference AV coordinator.
 - Contact: Mike Perchig
 - E-mail: nest@nest-av.com
 - Kindly specify the name of the Sponsor/Exhibitor when approaching and cc the Industry Coordinator **aapostolova@kenes.com**.
 - Deadline for AV orders: **Friday, 5th June, 2026**
- **F&B is not included in the price** and can be ordered directly from the exclusive Catering Agent.
 - **Kempinski Hotel Gold Coast City**
 - Favour Chimezie, Email: favour.chimezie@kempinski.com

- Kindly specify the name of the Sponsor/Exhibitor, room and dates when approaching the caterer and cc the Industry Coordinator aapostolova@kenes.com.
- **Meeting room setup changes:** Please inform of the set-up you desire for the meeting room **no later than Monday, 30 August, 2026.**

Waste Disposal

Please note that it is the supporter's responsibility to leave the symposium hall in a clean and tidy manner once the symposium has finished. Any items such as leaflets, banners, roll-ups must be removed from the hall at the end of the symposium. Any discarded waste, including promotional material, left behind will be removed by the conference organizers at the expense of the supporter concerned.

Symposium Badges

Each symposium organizer is entitled to up to 10 Symposium badges, which allow access to their Industry Session only. These badges will not display individual names. Symposium badges will be prepared *upon request only* and can be collected at the Registration desk 2 hours prior to the start of your Industry session. Symposium Badges need to be returned to the Registration desk after the session has ended.

['K-Lead' Application – Barcode scanner App](#)

K-Lead (Badge Scanning)

K-Lead is a helpful tool for receiving participants' contact information when they visit your booth. Information obtained by the lead retrieval system enables Exhibitors to enhance their database by securing valuable leads for further marketing and communication.

We are pleased to offer you the "K-Lead" Application. Exhibitors can download the "K-Lead" app onto their own smartphone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' full contact information with a quick scan of their badge.

Advantages of the K-Lead application:

- **Seamless Integration:** Download directly to your device; no extra hardware needed!
- **Effortless Scanning:** Quickly scan attendee badges to capture leads.
- **Customizable Notes:** Add personal comments to each lead for better follow-up.
- **"Quick Scan" Function:** Ability to quickly scan delegates as they enter the symposium hall.
- **Instant Access:** Get real-time lead information for immediate engagement.
- **Universal Compatibility:** Download from the Apple Store or Google Play using "Kenes K-Lead App".

Cost per unit: 750 EUR (excluding 4% credit card charges, fees, and VAT if applicable).

Device is NOT included!

Deadline: Thursday, 10 August, 2026

Onsite rate of 850 EUR will be applied for orders received after the above deadline.

Unlock the Power of K-Lead Plus:

- **Automated Follow-up Emails:** Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!
- **Tailored Email Customization:** Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.
- **Timely Engagement:** Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.
- **Trackable Insights:** Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.
- **Compatibility:** K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: 350 EUR

Key Notes for K-Lead and K-Lead Plus:

- **Device Not Included:** The application must be installed on your personal or company device (tablet/smartphone).
- **Reliable Data:** Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.
- **Content Responsibility:** Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.
- **Easy Reservation:** Secure your Wireless Barcode Reader in the Exhibitor's Portal <https://exhibitorportal.kenes.com>
- **GDPR Compliance:** We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.
- By purchasing the K-Lead and the K-Lead Plus, Exhibitors and Sponsors agree to [Data Processing Agreement](#).
- **How to order K-Lead and K-Lead Plus?** -> Please access the **Exhibitor's Portal:** <https://exhibitorportal.kenes.com>

API Integration

Do you want to use your own scanning device or app? Need real-time API integration? We're excited to introduce our new API-sharing service that seamlessly integrates delegate data from our events directly into your CRM. No more manual data entry—just instant, secure, and accurate lead transfer.

How it works:



Instant API Access – Scan delegate badges using your own app and retrieve full attendee details.



Real-Time Sync – Automatically update your CRM.



CRM Compatibility – Integrates with major CRM systems like Salesforce, HubSpot, and Microsoft Dynamics.



Data Accuracy – Ensure accurate, up-to-date delegate info, reducing manual entry errors.



Custom Mapping – Adapt data fields to fit your CRM's structure.



Secure & Compliant – Advanced encryption ensures data protection.



Analytics & Reporting – Gain insights on leads and engagement.

Benefits of this solution?



Saves time by eliminating manual entry



Enhances lead accuracy and efficiency



Integrates effortlessly with your existing tools

To get a quote and place your order, please reach out to the Exhibition Manager E-mail:

aapostolova@kenes.com

Cost:

License per event: **€1800** invoiced before the event

API calls: invoiced after the event, based on the number of calls (scans) made:

- Up to 200 calls – calculated by €4 per call
- Up to 500 calls – calculated by €3 per call
- From 500 calls and up – calculated €2 per call

Deadline: Thursday, 10 August, 2026

[Innovative Products for Industry Symposia](#)

Maximize your Participant Experience - Use our innovative technologies for your Symposium

Kenes is proud to deliver a wide variety of quality onsite technology products and services.

We offer:

- **Voting, Evaluations**, and more products designed for increasing participant's interaction during symposium sessions.
- **Translation services for any language** are available in two options. The conventional approach involves local interpreters and the use of headphone receivers. Alternatively, we offer a cutting-edge AI-powered solution. With this innovative method, participants can access live translations and captions seamlessly by scanning a QR code on their mobile phones.

We also provide tailor made customized solutions - [contact us](#) to make it happen!

PLEASE NOTE: All interactive product solutions are offered **exclusively** by Kenes Group.

Please contact us to discuss your needs and our relevant solutions.

Please submit your order by **Monday, 31 August, 2026**. Orders received after the deadline will incur rush fees.

[Shipping Instructions](#)

Delivery & Logistic Services

For security, insurance, and efficiency reasons, **DSV** is the *exclusive* agent nominated by the organizer for move-in and move-out handling of empties for the conference.

Exhibitors and booth builders are free to deliver their goods or to pick their goods up from outside the venue. Those who use their own facilities up to the venue are requested to coordinate their time schedule and unloading of their cargo into the venue with DSV.

Freight Handling & Customs Clearance Agent

DSV

Email: olimpia.rodrigalvarez@dsv.com

Name: Olimpia Rodrigalvarez

Mobile: +34 628930293

Office: +34 954325842

[Contact information](#)

Conference Organizer

Kenes Group

Rue François-Versonnex 7

1207 Geneva, Switzerland

Tel: +41 22 908 0488 | Fax: +41 22 906 9140

Conference website:

<https://mnfconference.org/>

Venue:

Kempinski Hotel Gold Coast City, Accra, Ghana

Ministries PMB, 66 Gamel Abdul Nasser Avenue, Accra, PMB 66, Ghana

kempinski.com/en/hotel-gold-coast-city

Kenes Group Contacts:

Exhibition Manager

Anna Toloeva

Email: aapostolova@kenes.com

Sponsorship and Exhibition Sales

Cristobal Bozdogan

Email: cbozdogan@kenes.com

Hotel Accommodation

Milena Nedyalkova

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